



ADD AMEX / DISCOVER REQUEST FORM

Fax Number: 877-292-3520

In order to comply with the **security/privacy** statements, you must submit this request **in writing** and fax directly to our Support Department.

Please use this form to have **American Express** or **Discover added** to your merchant account. If you are an *Internet Merchant*, you **MUST ALSO** contact your Payment Gateway to activate these card types.

Authorize.Net: 877-447-3938

Plug'n Pay: 800-945-2538

This request can only be made by the actual **Signer** on the Merchant Account Agreement.

Required Information:

Merchant **Doing Business As** Name: _____

Your Name: _____

Title: _____

Email Address: _____

Phone #: _____

LOGIN ID of your Gateway: _____

Merchant ID Number: _____

(your Merchant ID Number can be found on the Monthly Visa/MasterCard statement that is mailed to you)

PLEASE NOTE: If you *already* accept **American Express** and/or **Discover** for the business (**DBA**) *that this Merchant Account will be used for*, please enter the appropriate account numbers below so we can activate them in our system. If you **DO NOT** currently accept these cards *for this business* and wish to apply, you will need to select **Please Apply** below.

Please apply for American Express on my behalf

If currently processing for this DBA please provide your current **10 digit** account number from **American Express**.

Please apply for Discover on my behalf

If currently processing for this DBA please provide your current **15 digit** account number from **Discover**.

By signing below, I expressly authorize PowerPay or it's affiliates to fulfill the above request in connection with my Merchant Account and understand that all applicable and surviving terms and conditions of the Merchant Agreement remain in effect.

X

Owner/Officer Signature **Date**